

Unlocking a User

If a user logs on too many times with an incorrect password, they will become locked out of the system.

Open the "GoCloud Admin Portal" program from the desktop, select "Show Locked Users".

This will show which users are currently locked out of the system.

GoCloud Admin Portal v1.0				×
gc cloud	Name	samaccountname		^
	Steve Jones	stevej		
Show All Users				
Show Disabled Users				
Show Locked Users				
Unlock Users				
Reset User Password				
Disable User				
Enable User				
Create New User				
Archive and Delete User				~
	DEMO		About	Exit

Select "Unlock Users" to unlock all users that are currently locked out, if you select "Show Locked Users" again the blue screen should now be clear.